



**Brownfield Redevelopment Authorities Reporting Webinar  
Questions and Answers  
April 28, 2021**

**Question:** We have to enter the information on all approved brownfield plans but if we are not capturing, then there is no annual report, correct? All BRA's are required to report in the BRA Portal, including those with no active Brownfield projects.

**Answer:** What is being reported if you have no active projects, is confirming that you are not collecting Tax Increment Revenue in the reporting year.

**Question:** Does "Abatement" also refer to other TIF districts, like DDAs? Or just OPRAs or Commercial Rehab Districts, which are true abatements.

**Answer:** This field is meant to indicate if tax capture is impacted by an approved tax abatement, other TIF Districts, or both.

**Question:** Will the recording of this presentation be available at a later date?

**Answer:** Yes, the recording will be available on the [Brownfield TIF webpage](#) on MiPlace.org.

**Question:** Project Information: What about plans that have been approved at the local level but still have yet to receive MSF/EGLE approval? Do we enter the state capture approved in the brownfield plan?

**Answer:** If there are EGLE pre-approved activities, yes, you would enter the state portion of those pre-approved costs. You would amend those sections in future reports to reflect any MSF/EGLE approvals received.

**Question:** Is it possible to obtain hard copies of the input screens for help gathering all necessary information prior to inputting and submitting data?

**Answer:** Yes, screen shots of the portal slides will be made available on the website soon.

**Question:** Can you put the Brownfield email address out here?

**Answer:** [brownfield@michigan.org](mailto:brownfield@michigan.org)

**Question:** Do we check the EGLE box when the plan is approved by both MSF and EGLE?

**Answer:** Only check the "Project includes EGLE Pre-approved activities when an approved Brownfield plan includes these pre-approved activities for reimbursement.



**Question:** Do you consider EGLE Brownfield Grants as abatements? They impact the total approved tax capture if received after the Plan is approved.

**Answer:** No. EGLE grants are not abatements, they will reduce the tax burden for reimbursement and will reduce the timeframe of capture but will not have the same impact on the reimbursement as tax abatements or other TIF districts.

**Question:** How do I know if a project is local only or EGLE pre-approved?

**Answer:** A local only plan will not capture any state taxes. If a Brownfield Plan has EGLE pre-approved activities, it will indicate such in the eligible activities list and table of estimated costs. Those pre-approved activities are listed in section 13b(8) of Act 381.

**Question:** In the metric section, there is a question related to Local Tax Capture and then Local Only Tax Capture. What is the difference?

**Answer:** In the individual metric, the "Amount of Local Tax Capture to be Reimbursed" field is meant to be completed with the local capture used to reimburse eligible activities from a Brownfield Plan or Work Plan that contains EGLE Pre-Approved Activities, MSF Approved non-environmental activities, or EGLE Approved environmental activities. The "Amount of Local Only Tax Capture to be Reimbursed" field is meant to be completed with local capture used to reimburse eligible activities from a Brownfield Plan that does not include approval of using state capture to reimburse eligible activities or the local-only eligible activity portion of an EGLE or MSF Approved Work Plan (if applicable).

**Question:** Is the LBRF metric asking for the CASH balance or the FUND BALANCE?

**Answer:** Fund Balance as of 12/31 of the reporting year.

**Question:** If the abatement has expired, do we then uncheck the abatement box?

**Answer:** Select YES if the abatement is in effect. Select NO once the abatement no longer in effect.

**Question:** I thought BRA administrative fees were placed in the "local only" section?

**Answer:** There is a separate field to report this dollar amount.

**Question:** Where do we report "To be reimbursed" amounts for payment on EGLE Loans?

**Answer:** Under the State Tax Capture To Be Reimbursed and Local Capture To Be Reimbursed (as if reimbursing the developer, in this case you are reimbursing the BRA or other local unit of government).

**Question:** How long after reports are submitted will be updated on status if accepted or need changes? So, if there is state, local, and local only tax capture. do we put local only in local?

**Answer:** Within two weeks if reports are submitted early within April, May or June. Timing could change if many BRA's submit reports at the same time. Overall, the later the reports are submitted, the longer the review process.